The Alberta Medical Association Accelerating Change Transformation Team (ACTT) is seeking a qualified respondent to contract out for a Blended Capitation Model Implementation contractor(s).

This contract offer is up to a maximum of 750 hours at a maximum rate of $102 per hour.

Contractors are invited to submit a Letter of Intent and a summary of relevant experience and qualifications before February 26, 2020 (or until a suitable contractor is found) to: ProjectOffice@albertadoctors.org

The contract period runs April 1, 2020 – March 31, 2021

Program Overview

The AMA ACTT supports physicians and other clinical team members to advance care delivery within their practice environments. This support is completed by developing the right products, tools and resources; building capacity in Primary Care Networks and other groups through training and networks of practice; supporting implementation; and acting as trusted advisor to physician leaders. This includes developing content, building capacity and engaging stakeholders.

ACTT provides support to the PCN Zonal Committees, Primary Care Networks and other physician-led groups to advance:

- Accountable and effective governance
- Patient’s Medical Home
- Health needs of the community and population
- Strong partnerships and transitions of care
- PCN Zonal Priorities
- Health Neighbourhood

The ACTT program works closely with key stakeholders including Primary Care Networks, Alberta Health Services, Alberta College of Family Physicians and Alberta Health.

Summary and Key Deliverables

- Support the blended capitation demonstration under the direction of ACTT leadership
- Support initial pilot clinics in implementing change to support the model, may include work with clinic in developing practice agreements, clinical process changes, scope of practice changes for team in the clinic
- Develop a change package from key learnings
- Support the plan to build capacity within PCN Change Agents (Improvement Facilitators and Physician Champions) to support implementation of continuity including blended capitation model as an enabler
- On behalf of AMA build awareness and target clinics for possible BCM implementation
- Develop and test tools and resources to advance practice level adoption
- Support the maintenance of the AMA internal initiative management documentation, including project plans, key deliverables
- Train Change Agents, Internal AMA staff and clinic teams
- Develop and Deliver Presentations
- Maintain effective communications with stakeholders
- Provide regular verbal and written reports as required
- Attend and participate in AMA ACTT Meetings as required

**Required Qualifications**

The AMA ACTT is looking for a contractor with necessary experience to be able to effectively execute the above deliverables. Along with your letter of intent, please provide us a summary of your applicable education, designations and experience completing similar projects and/or deliverables.