



REQUEST FOR CONTRACT:

April 1 2019-March 31 2020

RFP201904

INTRODUCTION

The Alberta Medical Association Integrated Programs is seeking to contract to support key deliverables as outlined below.

This contract offer is up to a maximum of 4480 hours and a maximum rate of \$100 per hour; therefore the Integrated Programs will be considering multiple contractors to complete key deliverables. The contract period runs April 1, 2019 through March 31, 2020.

Contractors are invited to submit:

- a Letter of Intent including the proposed number of hours you are bidding for and
- a summary of education, skills and experience.

Please send above documents to **ProjectOffice@albertadoctors.org**

The contract is open to direct contracting only and not subcontracting.

PROGRAM OVERVIEW

The AMA Integrated Program team supports physicians and other clinical team members to advance care delivery within their practice environments. This support is completed by developing the right products, tools and resources; building capacity in Primary Care Networks and other groups through training and networks of practice; supporting implementation; and acting as trusted advisor to physician leaders. This includes developing content, building capacity and engaging stakeholders.

The programs provide support to the PCN Zonal Committees, Primary Care Networks and other physician-led groups to advance:

- Accountable and effective governance
- Patient's Medical Home
- Health needs of the community and population
- Strong partnerships and transitions of care
- PCN Zonal Priorities
- Health Neighbourhood

The Integrated Program works closely with key stakeholders including Primary Care Networks, Alberta Health Services, Alberta College of Family Physicians and Alberta Health.

DELIVERABLES REQUIRED

Patient Medical Home Advancement

- Development of tools and resources to advance PMH and Integration with a priority focus on Continuity, Panel, CPAR/CII, Access & Hospital To Home
- Advise Zone Committees, PCN Boards and Physician leaders as required on strategy and tactics to advance PMH and Integration
- Build capacity within PCN Boards and Change Agents (Physician Champions and Improvement Facilitators) through training and one-to-one coaching to support Primary Care Practices Implement Patient's Medical Home
- Support the plan to build capacity within PCN Change Agents (Improvement Facilitators and Physician Champions) to support implementation of the Patient's Medical Home
- Use of the AMA internal initiative management documentation, including project plans, key deliverables
- Train Change Agents, Internal AMA staff and clinic teams to implement PMH priorities
- Develop and Deliver Presentations
- Provide content expertise, consultation and implementation support for the following areas as required:
 - Patients Medical Home
 - Integration
 - Continuity - CPAR and CII technology
 - Primary Care EMRs
 - Quality improvement
 - Change management
 - Capacity Building
- Establish and maintain effective communications with stakeholders
- Coordinate with Portfolio Leads and provide regular verbal and written reports as required