



INTRODUCING RESIDENTSEEKERS™

Encouraging Conversations in Transitions to Practice

With the input of the Professional Association of Resident Physicians of Alberta, the Alberta Medical Association has developed an online tool to assist resident physicians who are seeking practice opportunities.

ResidentSeekers™ allows **family medicine resident physicians**** to securely upload CVs and information about your desired practice characteristics. The tool then matches those requirements against a pool of physicians/clinics that are seeking locums or full time physicians to join their practices. Once matched, both parties then receive an email introduction to facilitate further discussions. The rest is up to you!

We invite family medicine resident physicians to register with ResidentSeekers™. Once we have a base of resident physicians, we will upload physicians/clinics who are currently advertising with the AMA.

Please find the link and our “How To Guide” below. Feedback on the program and registration experience is welcome. Email webmaster@albertadoctors.org

We hope this new tool will support you as you plan your transition to practice!

*** At the advice of PARA, we are focusing this pilot on family medicine resident physicians.*

Resident Seekers™ How To Guide

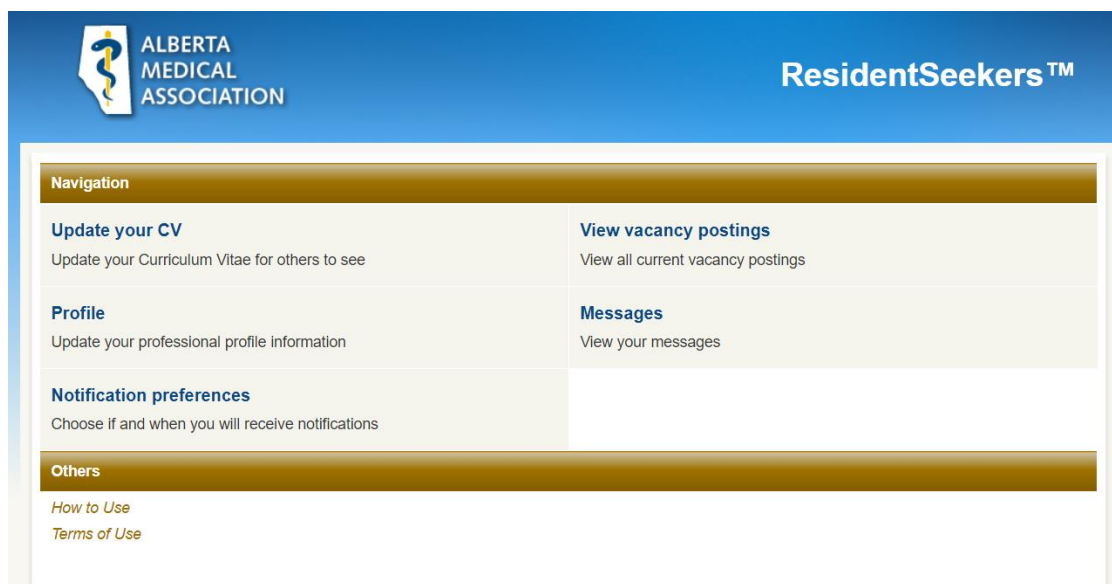
Resident Seekers™ helps match and connect resident physicians and practicing physicians to career opportunities. Here is the link. <https://www.albertadoctors.org/app/seekers/>

How it works:

Resident physicians post information about themselves including, but not limited to, their CV, experience, training and areas in which they would like to work. Physicians/clinics post information about job opportunities including, but not limited to, specialty, pre-requisites and location. The system then automatically matches seekers to those who are seeking, allowing them to be introduced and continue the conversation.

How to use it:

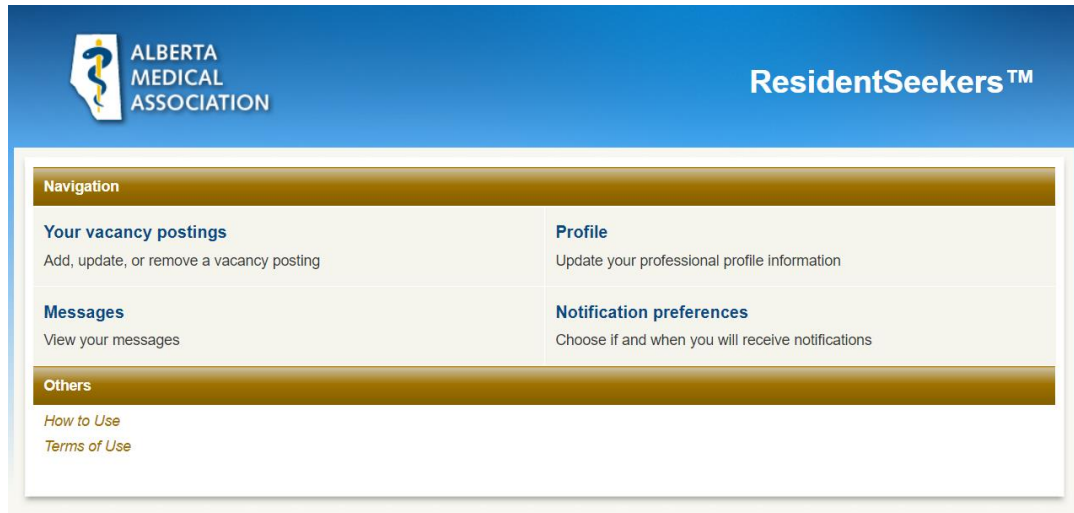
1. The first time you log in you'll have an opportunity to add your professional interests, affiliations and write a little bit about yourself. If you skip this step, you can add this information later.
2. **If you are a job seeker** you will see the following five options on the main page:
 - a. **Update your CV:** Add details about the type of job you are seeking and upload your CV. This is used to match you with vacancy postings.
 - b. **View Vacancy Postings:** Explore all existing vacancy postings and send a message to posters if you are interested in learning more about a position.
 - c. **Profile:** Add and update your professional profile information to share with potential job posters once a match has been made.
 - d. **Messages:** When a match has been made, you'll receive messages alerting you. From there you will be able to communicate with the job poster directly.
 - e. **Notification preferences:** When you receive new matches, ResidentSeekers™ will send you an email notification. You can set your notification criteria here.



The screenshot shows the top navigation bar of the ResidentSeekers™ website. On the left is the Alberta Medical Association logo, and on the right is the text 'ResidentSeekers™'. Below this is a 'Navigation' menu with the following items:

Navigation	
Update your CV Update your Curriculum Vitae for others to see	View vacancy postings View all current vacancy postings
Profile Update your professional profile information	Messages View your messages
Notification preferences Choose if and when you will receive notifications	
Others	
How to Use	
Terms of Use	

3. If you are a job poster, see the following four options on the main page:
 - a. **Your Vacancy Postings:** Add, update or remove a posting for a new vacancy. Simply click on an existing posting or create a new posting then fill out the form.
 - b. **Profile:** Add and update your professional profile information. This is used to match your job with job seekers.
 - c. **Message:** When a match has been made, you'll receive messages alerting you to the match. From there you will be able to communicate with the job seeker directly.
 - d. **Notification preferences:** When you receive new matches, ResidentSeekers™ will send you an email notification. You can set your notification criteria here.



4. If at any time you get stuck, click 'How to Use' at the bottom of the page for help.

Note: The matching algorithm also provides a score for each match. Be aware that this isn't a score of the job or the resident physician's suitability, but of how much overlap exists between the job profile and job seeker's details/skills.

Exploring & confidentiality:

Job seekers can review all available job postings (even ones that do not match) and send messages to the job owner if they are interested. For privacy reasons, job posters and other users cannot browse or discover the information of job seekers unless the system has made a match between their posting and a user, or the user has contacted them directly.

When matches are found:

When matches are found, Resident Seekers™ will alert both the seeker and job poster on the system and via email (You can adjust the frequency of these settings in notification preferences section). Seekers and job posters can then review each other's information and connect through the messaging system if interested in exploring the match further.

Old matches:

When a job expires, or a job seeker de-activates their account, matches will disappear from the matches section.

Problems, Questions or Feedback?

Email webmaster@albertadoctors.org