

# Alberta Medical Association

## Committee Description



### Committee Name

Reconciliation Committee (RC)

### Length of Term & Time Commitment

**Length of Term:** Approximately 1.5 years (until June 30, 2018), at which time the 2017/2018 Reconciliation Gap is scheduled to be calculated. It will be determined at that time, whether there is a need for the Reconciliation Committee to continue.

**Time Commitment:** The RC will meet at least once every two months

**Note:** Meetings will be in-person, and will commence in November 2016, as soon as both parties have identified their committee members.

### Committee Description

The Reconciliation Committee is a joint Alberta Health/AHS /AMA committee which reports directly to the Management Committee (MC). The RC will track utilization within the physician services budget, providing analytics, reporting trend information, identifying priorities and providing evidence and data on issues that need to be considered as appropriate to support decision making for reconciliation at MC and other committees formed pursuant to the AMA Agreement. In addition the RC:

1. Will respond to requests for analytics and trend information from and report to the MC as related to the AMA Agreement.
2. May establish other ad hoc working groups as the RC deems appropriate.
3. May, upon approval of the MC, engage the services of an independent third party to validate calculations and make recommendations to the MC for the purpose of calculating the 2016/2017 Reconciliation Gap and the 2017/2018 Reconciliation Gap. For greater clarity, this includes the quantification of the costs of Contingencies.
4. The RC will monitor Actual Expenditures against Available Amounts and shall calculate the 2016/17 and 2017/18 Reconciliation Gaps according to the terms of the agreement.

Membership will be determined by the MC and consist of:

1. Two to three Executive Leads from each of the AMA and AH, one to two Implementation Leads from each party, a number of support staff and an independent 3<sup>rd</sup> party auditor.
  - a. The Implementation Leads will be responsible for coordinating the data and information.
  - b. The auditor will be selected by the RC.

At this time, the AMA is looking for physicians to fulfil the role of Executive Lead(s) for the AMA:

1. AMA's Assistant Executive Director, Health Economics will serve as second AMA Executive Lead.
2. AMA's Senior Economist and Consultant, Economics will serve as AMA's Implementation Leads.

## Required Skills and Experience

- Previous committee experience within the AMA, preferably in the area of Negotiations.
- A good understanding of the financial aspects of the Amending Agreement, especially regarding the reconciliation gap and the effect that implementation of this aspect of the agreement will have on physicians in Alberta.
- Knowledge of the profession and the ability to represent the views of the entire membership.
- Effective verbal communication and problem solving skills.
- Ability to work in a team environment and foster a collaborative atmosphere.

## Benefits of Joining

- Opportunity to work closely with government to implement the newly ratified Amending Agreement, specifically, the reconciliation process.
- Opportunities to provide a high level of stewardship for and within the profession.
- Passion: a commitment to the objectives/goals of the Amending Agreement.
- Members receive honoraria and reimbursement of expenses incurred for meetings attended.