

TIPS FOR SIGNING UP FOR EQUIFAX

1. Prepare for signing up.

Before signing up for the monitoring service, you may want to have the following personal information on hand to make the process easier. Part of the process includes verifying your identity through a series of questions on your financial and contact history.

- a. Bank account numbers and institutions
- b. Credit cards
- c. Banking/Loan/Mortgage information and history
- d. Your Social Insurance Number
- e. Addresses and phone numbers (current and recent)

2. Should I provide my SIN?

To ensure you get the most out of your plan, you may wish to provide your Social Insurance Number (SIN) as part of the sign-up process in order to have it monitored for fraudulent activity. Although providing your SIN during sign up is optional, providing it after sign up involves having to call the hotline to speak to a representative and possibly faxing/mailing in proof of identity. Further, providing your SIN helps speed up the sign up process and verification process. Keep in mind that Equifax already has your SIN as a credit bureau agency, but cannot use it without your authorization.

3. Turn on key features of the plan after signing up.

Not all features of the Equifax Complete™ Premier Plan are turned on by default, including Internet Scanning and the lost wallet service. Further, once turned on, these services need to be [set up](#) to work properly. Ensure you review, turn on and set up any services you wish to use after you have signed up.

You can find all available features in the '**Your Features**' box on the main page once you've signed into the Equifax service.

4. How to add your bank account information.

Within Internet Scanning you may wish to add bank account information to your profile alert settings in order to have accounts monitored for fraudulent use. To add bank accounts you will need your account number and your transit/financial institution numbers. You can get these numbers off your cheques or from your bank directly. (Some online banking and mobile banking apps also provide these numbers.)

When adding your information, combine your transit and financial institution numbers together with the transit number first, followed by the institution number. Note that the system does not accept spaces or dashes so do not include these. You can click the More Info link beside the input boxes for help pulling the correct number off your cheque.