

**Executive Position:
SFM Nominating Committee Member**

Role of the SFM

The Section of Family Medicine (SFM) is a constituted section in the Alberta Medical Association (AMA) that represents family physicians and family medicine in a complex health system. It is a leader in health care reform and a driving force for the transformation of primary care in Alberta.

SFM brings the perspective of family physicians into discussions and decision-making with government and health care partners. It represents the interests and realities of Alberta's family physicians and advances relationships by providing a conduit between the profession, the AMA, government, and other stakeholder groups.

SFM advocates for the financial sustainability of family medicine. It influences, advocates, and helps design policy to ensure Alberta's family physicians can provide quality care for their patients, achieve economic sustainability, and enjoy personal and professional well-being.

SFM works with many stakeholders and other primary care organizations, to align economic realities with the provision of quality patient care.

SFM Nominating Committee Member Responsibilities

The SFM Nominating Committee assures the succession of authority within the SFM governance structure through identification of individual members for various governance and functional positions. The Committee is accountable to the SFM Executive and SFM members.

SFM Nominating Committee Member Responsibilities:

- Actively participates in the meetings of the SFM Nominating Committee
 - Ensures identification of nominees for various governance and functional positions according to the Nominating Committee Terms of Reference; SFM Bylaws; and upon request of the SFM Executive
 - Develops recommendations for the SFM Executive as required, including but not limited to, SFM award recipients and Fees Representatives
- Contacts potential candidates to gauge their interest in positions
- Ensures an open channel of communication to gather information from family physician membership

The SFM Nominating Committee will select its Chair amongst the committee members. Any Nominating Committee member may act as Chair.

Length of Term & Remuneration

The two appointed members from the SFM Executive shall serve a term of one (1) year and are eligible to be reappointed, consecutively or otherwise, as many times as the Section Executive deems necessary.

The two elected members shall serve a term of two (2) years and are eligible for re-election once, and re-election is not required to be consecutive.

Nominating Committee members will be remunerated according to the AMA's *Guide for Honoraria and Expense Allowances*.

Honoraria can be paid personally or to a professional corporation. GST may be charged on some meeting honoraria if an individual or professional corporation has a GST number. Please refer to the SFM Executive Remuneration Policies for details.

Anticipated time requirement consists of one two-hour meeting, one half day meeting and one full day meeting per year. Additional meetings may be called as required.