

# Debrief Guide

▶ Accelerating Change Transformation Team



The following questions can be adapted based on the specific needs of the situation.

Reflecting on the Experience	Notes
How did the team experience the event overall?	
How did this situation feel to you?	
What were our strengths and what went well?	
What helped our team work effectively?	

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Gaining Perspective		Notes
	What factors contributed to conflicts or issues?	
	Were there any misunderstandings or assumptions that played a role?	
	Did everyone understand their roles and responsibilities?	
	How did it impact the care/work we are providing?	

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Planning for the Future		Notes
	What are your key takeaways from this conversation?	
	How can we build on our strengths as a team?	
	What could we do differently next time?	
	What action(s) will the team commit to taking as a result of this debrief?	