

**Executive Position:  
Vice President Regional Health System**

**Role of the SFM**

The Section of Family Medicine (SFM) is a constituted section in the Alberta Medical Association (AMA) that represents family physicians and family medicine in a complex health system. It is a leader in health care reform and a driving force for the transformation of primary care in Alberta.

SFM brings the perspective of family physicians into discussions and decision-making with government and health care partners. It represents the interests and realities of Alberta's family physicians and advances relationships by providing a conduit between the profession, the AMA, government, and other stakeholder groups.

SFM advocates for the financial sustainability of family medicine. It influences, advocates, and helps design policy to ensure Alberta's family physicians can provide quality care for their patients, achieve economic sustainability, and enjoy personal and professional well-being.

SFM works with many stakeholders and other primary care organizations, to align economic realities with the provision of quality patient care.

**The SFM Executive**

The SFM Executive is composed of the President, the President-Elect or the Past-President, the Secretary/Treasurer, the Vice President Regional Health System, two to three Members-at-Large, the Section of Rural Medicine President, a Fees Representative (appointed, non-voting) and non-voting, Professional Association of Resident Physicians of Alberta representative and a medical student.

The SFM Executive provides governance and oversight of all Section activities and communicates with members and stakeholder audiences. Accountable to Section members, the SFM Executive represents all family physicians in discussions surrounding family physician fees, and in consultation and advocacy activities.

Following are requirements of all SFM Executive members:

- Represent the interests of Family Physicians
- Support Family Physicians in alignment with the SFM Vision and Mission
- Serve as an effective member of the SFM Executive
- Act as an SFM delegate to the AMA Representative Forum

## VP Regional Health System Roles & Responsibilities

### VP Regional Health System Responsibilities

- Advocacy
  - Assist the SFM President in liaising with government and stakeholders pertaining to non-compensation, health system-based advocacy efforts.
  - Chairs the Regional Health System Committee, a forum to gather advice on the integration of family medicine representation across Alberta's healthcare system and geography
  - Incorporates feedback from the Regional Health System Committee, Section members, and knowledge of the wider health system to make recommendations around advocacy to the SFM Executive for their approval
  - Develops communications and key messages for health system Section advocacy, with the support of Communications
- Representation
  - Represents the SFM at Alberta Medical Association (AMA) regional representation tables and forums as appropriate
  - Represents the interests of Family Physicians
  - Supports Family Physicians in alignment with the SFM Vision and Mission
  - Acts as an SFM delegate to the AMA Representative Forum
- Participation
  - Prepares for, and actively participates in, the meetings of the SFM Executive, including bringing forth relevant agenda items, researching current issues and providing constructive dialogue during meetings
  - Participates in ongoing SFM Executive activities
  - Undertakes additional SFM representative requirements (such as remunerated committee work roles and special projects) as required
  - Advise and support the SFM President
- Communication
  - Ensures an open channel of communication to gather information from Family Physicians
  - Works with SFM Executive members, staff, and partners via established communication and collaboration mechanisms, and according to SFM Executive norms.

### Length of Term & Remuneration

The VP Regional Health System is elected at the SFM Annual General Meeting and serves for three (3) years. They are eligible for re-election once consecutively into the same position.

The VP Regional Health System will be remunerated according to the *SFM VP Regional Health System Remuneration Policy* and the AMA Honoraria Guide.

Honoraria for SFM Executive meetings must be paid to an individual personally. All other honoraria, for example other meeting honoraria, can be paid personally or to a professional corporation. GST may be charged on other meeting honoraria if an individual or professional corporation has a GST number. Please refer to the SFM Executive Remuneration Policies for details.

Anticipated time requirement for all SFM Executive members consists of six to seven full day executive meetings, two evening Family Medicine Meetings which includes the annual general meeting, one 3-day strategic retreat, at least two Representative Forums (minimum of four full days) and additional meetings for SFM representative appointments. Additionally for the VP Regional Health System will be two to four Regional Health Systems Committee meetings.